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PROPOSED FACILITIES – STUDENT AFFAIRS PLAN  
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In 1990 when the Student Services Building was designed, it was noted that the Human Resources Department was to be located in the building on a temporary basis. Human Resources was supposed to move into the Administration Building when it was remodeled. The original design for the Student Services Building was 3 stories. After the design was evaluated for cost, it had to be redesigned with only 2 stories. Offices had to accept reduced space however we knew we could grow into the Human Resources area at a later date.

With the opportunity of a bond measure, we are proposing a modification of many of the areas. Below is a summary chart of all of the proposed changes. Following the chart is an explanation of each area.

**Student Health/Wellness Center:**

- a) maintains current space
- b) enlarges into the Security Department
- c) conference / health education classroom in new building
- d) reallocates 1 – 4 hourly mental health counselors to Counseling Center

**Security Department:** moves into a new building (650 sq. ft.)

**Financial Aid**

- a) moves into Human Resources
- b) accepts the Veterans' Program from Counseling Center

**Human Resources:** moves into a new building

**School Relations:** moves to Financial Aid current space (to be shared with Cal-SOAP)

**Cal-SOAP:** (currently at S.B. Junior High) moves into Financial Aid current space with School Relations

**Transfer Center**

- a) relocates Project ASSIST to Student Services lobby areas
- b) relocates "4-year university reps" to Counseling Center

**Career Development Center**

- a) accepts 1-2 counselors from Counseling Center
- b) relocates La Cuesta Middle College to a new building (one office)
- c) relocates DSPS/VATEA Job Developer from an office to a SS282 cubicle
- d) provides 1 office for 2 hourly counselors to share
- e) provides office for Work Site Coordinator

**Counseling Center**

- a) accepts mental health hourly counselors from Student Health / Wellness
- b) relocates School Relations (2 offices) to current Financial Aid department
- c) relocates 1-2 counselors to ISSP's new location
- d) relocates 1-2 counselors to Career Development Center
- e) relocates Veterans' Program to Financial Aid Program (which moves to H.R.)
- f) creates a space for "4 year university reps" from Transfer Center
- g) relocates 2-3 academic counselors to satellite offices

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International Student Support Program (ISSP)

- a) moves into new “Multi-Cultural” Building with current space plus (b)
- b) new space needs – conference / meeting room;
  - 2 offices for academic counselors
  - 2 offices for Special Program Advisors (SPAs); ISSP Center – a gathering space for ISSP & ELSP students;
  - storage space
  - work space for staff / work study peer advisors – processing / mailing of marketing and promotional materials

New Space outside of Student Services Building would be:

1. Human Resources Department
2. Security Department
3. ISSP enlargement – already in a relocatable building
4. Student Health / Wellness – classroom / activity room
5. Satellite offices (2-3) for academic counselors (e.g., Health Technologies, P.E., Music)

1. **STUDENT HEALTH SERVICES AND WELLNESS PROGRAM** has the following increased space needs:

**Student Health Education Office**

An office space is needed for the Project HOPE, peer health education program. Two part-time positions, the Project HOPE SPA and student coordinator, would share one office. Currently the SPA position is using temporary satellite office space (SS-125) and the student coordinator is sharing an office with a full-time nursing / wellness coordinator staff member. Sharing the nursing office space creates congestion and limits the availability of private consultation space for nursing needs. The student coordinator also needs the office for coordinating other peer interns (20 peer interns). This creates even more congestion and a chaotic environment for all to complete work tasks. Having the SPA position and the student position together would increase the communication and coordination of the peer programs.

**Second Mental Health Office**

Office space for a second mental health office to accommodate more than one counselor. *There is a higher student demand for daytime counseling hours.* Currently mental health counseling scheduling is dictated by vacant office space. Scheduling is limited to remaining hours when the second satellite office is not used by the SPA peer / service learning coordinator (SS-125) and evening hours when nursing offices are free (SS-172 & 176)

**Storage Closet**

The health services program generates an abundance of storage needs. Medical and mental health records are kept for 7 years. Faculty/staff pre-employment and TB testing medical records are kept indefinitely. Medical supplies and health education materials overflow the limited storage cabinets and closets. Overflow is kept in the shower, under desks, under the infirmary cots, and behind doors.

**Conference / Health Education / Activity Room**

With the many health education program preparations, group counseling sessions, video previewing and staff meetings / consultations available through our program, a separate

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conference / activity / health education room is needed. Currently we are using the infirmary when vacant. The infirmary is only 7.5 x 13 feet and houses two cots, wellness library, video library, VCR and monitor, two large filing cabinets, and two medical cabinets. There are no chairs and very little room to have more than 2-4 people depending on the activity. In addition, the space needs to be vacated at a moment's notice if an ailing student needs the facility.

**Utility Room / Lab**

Currently we have no utility / lab area. Any lab tests and cleanup is done in the bathroom. Maintaining the clean and dirty areas necessary for medical testing and disposal is essential to prevent infection and cross-contamination. Using the current facility is unsatisfactory and presents possible breakdown in medical procedure.

**Second Exam Room**

Currently we have only one exam room. Most campus health centers have two exam rooms that can be run concurrently to increase efficiency of patient treatment flow. A second room also accommodates emergencies during scheduled clinic time and nursing evaluation. Without additional examining facilities, efficiency is limited and expanded medical treatment programs can not be considered.

2. **SECURITY DEPARTMENT** is responsible for providing security coverage 24 hours, 365 days per year. To accomplish this task, Security employs 4.5 permanent Security Officers, a Director of Security, a Typist Clerk, and 22 student workers. Since the student workers are usually coming to work after attending their classes, lockers are needed for their personal belongings and uniforms. The lockers are currently stored in the lobby area of the Security Office, which doesn't leave adequate space to conduct business. Nor is there enough room to store all the Security equipment (camera, bolt cutter, chains, locks, pepper spray, flares, medical supplies, radios) plus all the Security reports, forms, and parking information. The officers do not have an interviewing / reporting room, which makes it difficult to conduct interviews and write reports. The Security Department's Office is totally inadequate in terms of space. Outlined below are the needs of Security.

**Reception Area** (10' x 12')

Numerous people (reporting a crime, parking concerns, bicycle impounds) enter the Security Office each day, and many times the individuals sit at the counter to fill out the various report forms. The present reception center is too small to handle the number of people that congregate inside the "Security Lobby".

**Secretarial Work Station** (9" x 17')

The present area is adequate, but only if the Typist Clerk doesn't have to share the work space with anyone else. This space is needed for a computer / printer, filing cabinets, desk, plus the Security radio station.

**Storage / Multi-Service Room** (14" x 19")

Such a room is necessary to accommodate all the Security equipment and crime / parking data. Cabinets would be used to store all the radios, and lockers for the staff would also be housed in this room. This area could also be used as a briefing / training area for the Security staff.

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**Security Officers II Work Station** (8' x 10")

The "Lead Security Officers" haven't been provided an office, which is certainly needed. At times, the officers need privacy to conduct interviews and to write reports. Many times it is not appropriate to meet with Security personnel in an open forum.

**Director of Security** (12' x 15')

The present office is too small to conduct routine meetings with staff, students and law enforcement or others here on official business.

- 3. FINANCIAL AID DEPARTMENT:** As the Financial Aid Department continues to evaluate how to improve service to students, the need to reconfigure the office structure, and the need for additional office space becomes apparent.

Since the implementation of the Direct Loan Program, the role of the Scholarship / Loan clerk has changed. The clerk creates promissory notes with the student present to respond to the form and sign the note upon completion. In addition, students must meet with the clerk for both on-campus and off-campus scholarships. The current workspace (a corner in a hallway) for the Scholarship / Loan clerk is inadequate for meeting with students.

Student traffic flow is also a concern. Although the office has tried having two staff members at the front windows, one for federal work-study assistance and the second for other financial aid issues. The close proximity of the windows and the limited front office space does not meet the service needs. Two separate workstations with individual entrances would be ideal.

Although the need for additional workspace is required, service to students mandates that the Financial Aid Office remain in the Student Services Building. In addition to the current Financial Aid responsibilities, it would be administratively sound to transfer the Veteran's Affairs duties from the Counseling Center to Financial Aid. The issues regarding Veteran's Affairs refer to financial aid services available to Veterans. This transfer of duties to Financial Aid would not necessitate the transferring of staff or the hiring of additional staff.

***Proposal:***

- *The area currently used by the Human Resources Department would meet the needs of the Financial Aid Office.*

**4. SCHOOL RELATIONS**

Currently a full-time School Relations Coordinator, A 50% Special Program Advisor (SPA) and 7-10 College Reps share two offices within the Counseling Center. The School Relations Coordinator regularly hosts small groups of 3-5 guests in her office. Materials and special event projects are prepared in a small shared Counseling Center conference room / storage area. It is anticipated that the SPA will be increased to full-time status. It is also anticipated that a room for direct mail and e-mail response will be needed with the expansion of Web-based marketing and the advent of Exeter / Oracle computer systems. Currently there is no room that serves as a Visitor Center for small group and media presentations. There is also a need for part-time or full-time clerical support staff. Storage

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space is very limited and supplies end up in staff offices. New space needs include:

- a) reception area for prospective students and parents
- b) a work room for direct mail and e-mail management
- c) storage space for events materials
- d) receptionist / secretary office area

**Proposal:**

- *Relocate School Relations functions to current Financial Aid area if Financial Aid Offices can be relocated to current Human Resources area.*
- *Move Cal-SOAP Offices from off-campus location in with School Relations.*

5. **Cal-SOAP** The Santa Barbara California Student Opportunity and Access Program Consortium is dedicated to increasing the college going rate of secondary students within the Santa Barbara Community College District boundaries. The Consortium consists of the following institutions:

- Westmont College
- Bishop Garcia Diego High School
- Santa Barbara City College
- The Santa Barbara Foundation
- Endowment for Youth Committee
- Carpinteria Unified School District
- Santa Barbara High School District
- University of California, Santa Barbara
- Scholarship Foundation of Santa Barbara
- Cal Poly, San Luis Obispo
- California State University, Northridge

SBCC is the fiscal agent for the SB Cal-SOAP Consortium and all employees of the Consortium are SBCC employees. Currently, the SBCC Cal-SOAP employees are being provided office space by the SBHSD at Santa Barbara Junior High School.

**Proposal:**

- *To increase the efficiency and effect an economy of staff and complimentary resources of the Cal-SOAP effort as well as the efforts of our high School Relations program, it is recommended to merge the two offices into one facility office site. Both office efforts have similar goals and similar facility needs that could be shared.*

6. **TRANSFER CENTER** The Transfer Center is very crowded. The Center includes staff, support materials and student reference; one Counselor / Director, a 50% UCSB Transition Program Coordinator / Counselor, a full time Counselor / Articulation Officer, a part-time Articulation Clerk (cubicle), a 50% TAP (Transfer Achievement Program) Coordinator and three 50% SPA's, a full time clerk (cubicle), two 50% ASSIST technical Staff, 2-3 work study students, visiting guests from four-year colleges and students conducting transfer research. Additional space needs include:

- a) two additional offices for TAP Special Program Advisors (SPAs)
- b) expanded student research space

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- c) access to one – two offices for visiting four year college reps who meet with students by appointment
- d) project space for mailing and materials preparation
- e) expanded storage space

**Proposal:**

- Relocate ASSIST staff and convert current computer lab into a storage / work room
- Relocate ASSIST work stations to Student Services lobby (if Web-based degree audit system were installed)
- Use the Counseling Center for 4-year university reps.

- 7. CAREER CENTER** – The Career Center has a resource area, 4 cubicles, 4 enclosed offices and a small reception area room currently serving one Director / Counselor, one full-time clerk, 3 regular 60% hourly counselors and 2-3 counselors rotated from the Counseling Center, a full-time work experience coordinator, a testing room and a video viewing cubicle, a 50% DSPS/VATEA job developer and the La Cuesta Middle College Counselor / Instructor Office.

**Proposal:**

- Relocate the La Cuesta Middle College to a new building. (one office)
- Relocate the DSPS/VATEA Job Developer to SS282 cubicle
- Accept one academic counselor from the Counseling Center

- 8. COUNSELING CENTER** – All offices are fully utilized. Hourly counselors are doubled-up in offices and at times there is no office space available for part-time counselors to meet with students. We anticipate having additional counseling space needs by Fall 1999 for at least one additional full-time counselor (based on expected FTE growth fund increases)

New space needs: One – two additional academic counselor offices

**Proposal:**

- Move School Relations to current Financial Aid space. This would open up two offices in the Counseling Center.
- Relocate 1-2 counselors to the Career Center
- Relocate 1-2 counselors to the proposed International Education Center – ISSP area.
- Accept responsibility to provide space for 4-year university reps (from Transfer Center)

- 9. INTERNATIONAL STUDENT SUPPORT PROGRAM (ISSP)** provides services currently to 570+ international students on an F-1 foreign student visa and to the hundreds of students who desire to apply to the college and ISSP each semester. ISSP needs include:

**15-20 Seat Conference Room**

This room would be shared with the Study Abroad program, the Foreign Languages and English as Second Language departments.

The ISSP needs space for weekly or more frequent staff meetings, weekly workshops for students, training sessions for staff, and meetings of the International Student Advisory Committee, and the International Student Club. Future plans include weekly small group

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(10-25) meetings for continual orientation in the first semester after admissions and a small-group class on cultural competence.

**Five Offices**

The 5 offices are needed for the ISSP Director, two (present) or three (future) International Student Advisors (SPAs), the International Student Peer Advisors (5-10) share an office a minimum of 40 hours a week, and an academic counselor (from Counseling Center). The offices must ensure privacy and confidentiality with floor-to-ceiling walls and doors, which do not exist in the present suite.

**Large Clerical Work Area/Room**

The ISSP needs a large area for its secretarial support staff and student clerks, and space for 4-6 file cabinets for its many records. The work area for the clerks needs to be separate from the counter to remedy the present problem of excessive noise at the front of the reception desk, where too many people congregate to talk in a small space. This will also improve privacy, confidentiality, and organization of paperwork.

**Reception Area w/ Counter**

The over 570 International Students use the ISSP office as their main point of contact with the College. Because they are in a new country, where they are faced with special language, academic, immigration and intercultural issues, international students have an unusually high need for assistance from ISSP staff. This can cause a very high volume of student traffic at many times of the year, including admissions, new arrivals, orientation, registration, exams and vacation travel. The counter walk-up area is essential in decreasing congestion and providing a more orderly and effective manner of assisting students.

**Large International and Language Lounge / Commons**

This lounge / commons would be shared with ESL students, Foreign Language department students and Study Abroad students. There is a long-term negative effect to having no space for international students to gather and interact. The lack of such a space decreases the overall desirability of SBCC's ISSP and conveys an unintended message of a lack of value placed on this student population. This room would be used for on-going student interactions, cultural presentations, movie series, Study Abroad Orientations, new ISSP and ELSP student orientations, and social and cultural functions involving international students and domestic students. The prolonged absence of such a space impairs the morale of the students and decreases the College's marketability.

**Storage Room**

a) Storage for ISSP documents, supplies and brochures. There is no storage space for the large number of old files, supplies, and brochures in the present suite.

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Subject to approval  
by Academic Senate

**SANTA BARBARA CITY COLLEGE  
ACADEMIC AFFAIRS  
PROJECTED FACILITIES NEEDS**

**Introduction and Overview of Process**

In May of 1998, instructional departments and support units were invited to submit their lists of actual and anticipated needs for new and/or remodeled facilities. The process and guidelines for updating the college's master facilities plan is described in **Attachment 1**. As called for in the planning process, the vice president and deans of Academic Affairs developed a draft of a proposed facilities plan that was based on the needs identified by the instructional departments and support units. This proposal is designed to accommodate the facilities needs identified by the instructional units in an efficient and effective manner. The placement of requested facilities in a particular building were guided by such considerations as commonality of instructional processes, efficiencies in providing sufficient support staff and physical proximity to resources needed by the instructional program. No attempt was made to prioritize the facilities requested by the instructional departments. Given the magnitude of the new and remodeled space requested, the deans' proposed consolidating the requests into two rather than three buildings. It will become necessary to prioritize the needs identified in this draft of the proposed Facilities Plan for Academic Affairs.

The draft of the proposed Facilities Plan for Academic Affairs was then forwarded to the Planning and Resources Committee of the Academic Senate for review. The Planning and Resources Committee reviewed this proposal and recommended that the proposal be reconfigured into three possible buildings as had previously been discussed by the Board of Trustees, rather than two as recommended by the deans. The rationale for this recommendation being that initiating an update of the College's master plan will be tedious and expensive process and that all possible building sites should be included, whether or not the BOT determines that all three sites are to be included in a bond measure. While the original goal had been that Planning and Resources would develop a list of priorities related to instructional space and then be submit that list to the Academic Senate for review and endorsements, a recommendation was made by Planning and Resources to forward the entire list to the Academic Senate with a request that when an estimate of costs has been obtained and a determination of the amount to be sought via a bond initiative is made, that the Academic Senate be included in a more definitive ranking of proposals.

The recommendation of the Academic Senate is now submitted to the Vice President, Academic Affairs who, in turn, will submit the proposed Facilities Plan for Academic Affairs to the College Planning Council. The recommendations of the College Planning Council will be forwarded to the Superintendent/President and the Board of Trustees. A graphic summary of projected facilities needs and secondary effects is included. This is followed by a narrative discussion of specific needs.

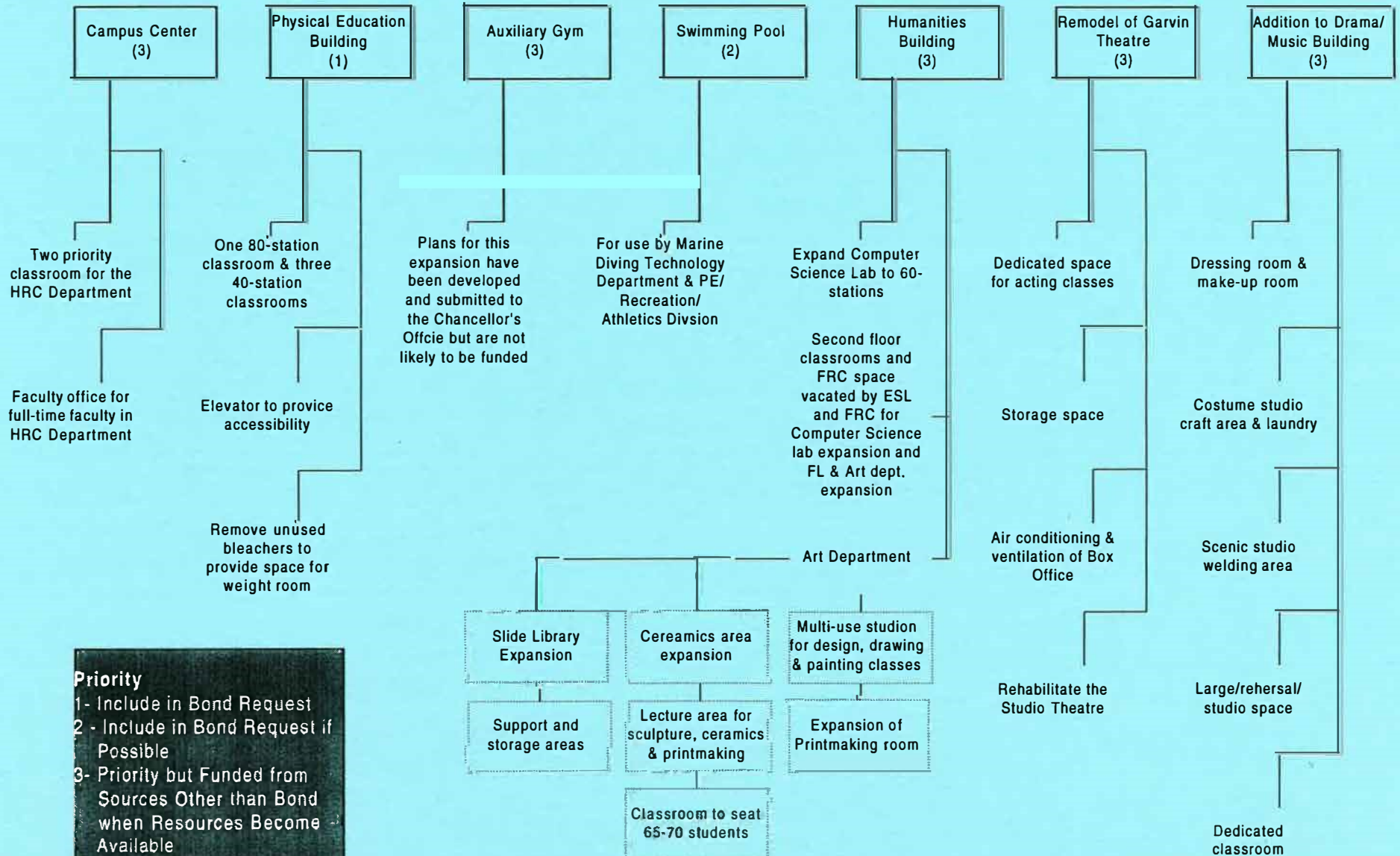


# PROJECTED FACILITIES NEEDS

Proposed Location	Instructional Technologies Center East Campus	Classroom & Support Services Building East Campus	Multidisciplinary Education Center West Campus
Facilities	<ul style="list-style-type: none"> <li>• Multimedia Arts and Technology, Graphic Communications and CAD Departments (see attachment for details)</li> <li>• FRC</li> <li>• Journalism Department</li> <li>• LSS Annex, with 80-station Computer Commons and 40-station Testing Center - 120 computers total</li> <li>• Space for IRD</li> </ul>	<ul style="list-style-type: none"> <li>• Office space for ESL Faculty and staff</li> <li>• Seven 35-station classrooms for ESL and Foreign Languages</li> <li>• Three 50-station classrooms to accommodate growth in East Campus program</li> <li>• International Student Support Program and Study Abroad Program office space</li> <li>• Office space for special externally funded projects</li> <li>• Conference room</li> <li>• One large 120 seat general purpose classroom (similar to BC Forum)</li> </ul>	<ul style="list-style-type: none"> <li>• Seven, 50-station classrooms, offices &amp; conference room for Social Science Departments</li> <li>• One large (75-80 station) Classroom</li> <li>• Five 50-station classrooms to accommodate growth in enrollment in Business, Communication, English, and Fine Arts courses</li> <li>• Office space and facilities for existing and projected needs</li> <li>• Two conference rooms for general use</li> </ul>
Secondary Effects	<ul style="list-style-type: none"> <li>• Free FRC space for Art department or Computer Science expansion</li> <li>• Free East Campus Digital Arts Center for CIS and CNEE computer labs and common areas</li> <li>• Free Computer Labs and office space in BC-Building for expansion of Business offerings</li> <li>• Electronic Music Lab space in DM building available for Music Department priority classroom</li> </ul>	<ul style="list-style-type: none"> <li>• Remove temporary International Education Center building</li> <li>• Space vacated by Journalism and ESL available in the Campus Center for 2 HRC classrooms and an office for HRC full-time faculty member</li> <li>• Space available for expansion of Foreign Language classes from space vacated by ESL on second floor of Humanities Building</li> </ul>	<p><b>IDC Building</b></p> <ul style="list-style-type: none"> <li>• 5 classrooms converted to 36 station computer labs for English &amp; Essential Skills</li> <li>• 6 Social Science Division vacated offices for use by English, and Math departments</li> <li>• 1 former Social Science classroom available for English Literature (or other courses)</li> <li>• Office Space formerly used by Social Science part-time faculty to be used by adjunct faculty in English &amp; Math</li> </ul> <p><b>LRC</b></p> <ul style="list-style-type: none"> <li>• 2 computer labs vacated by English and MAT available for use by Psychology and other departments as computer classrooms and open computer labs</li> </ul>

# Remodel/Reallocation of Space

Fall 1998



## Priority

- 1- Include in Bond Request
- 2 - Include in Bond Request if Possible
- 3- Priority but Funded from Sources Other than Bond when Resources Become Available

## **NARRATIVE OF PROPOSED FACILITIES PLAN FOR ACADEMIC AFFAIRS**

### **PROPOSED TECHNOLOGIES CENTER (EAST CAMPUS)**

The following instructional programs and support services would be located in the proposed Instructional Technologies Center: (1) Multimedia Arts and Technologies department; (2) the Faculty Resource Center; (3) Learning Support Services computer commons annex; (4) computer/production lab for the Journalism department; and (5) space for Information Resources Division staff and equipment needed to support the technology in this facility. Specific needs (by department) are as follows:

#### **A. Multimedia Arts and Technologies Department**

1. Six, 30-station computer labs, one of which will be a high-end animation/video post-production lab and one would be used for sound and certain authoring classes.
2. Two, 50 station multimedia equipped classrooms
3. 80-computer station MAT/Digital Arts computer commons
4. Three-to four 10' x 15' audio production rooms for Webcasting.
5. Five sound isolation booths.
6. Two 20' x 20' recording studios with a 10' x 10' control booth.
7. Three high- end production laboratories to support student projects.
8. Six faculty offices for full-time and part-time faculty teaching MAT and Graphics courses.
9. Faculty workroom/office area.
10. Office, file server and storage space needed by the Information Resources Division to support this facility.

#### **B. FRC: (3,600 square feet)**

1. Six offices
2. Reception area
3. Audio/video production room
4. Two faculty project work rooms
5. File server room
6. Meeting/training room
7. Storage area

### C. Learning Support Services Computer Commons Annex

1. 120-station computer commons: (4,000 to 4,500 sq. feet) of which 40 will be a segregated testing area
2. Two offices
3. Space for a file server
4. Two, 36 station computer labs
5. Reception desk
6. Space for tutoring

### D. Journalism Department

1. Ten station Journalism computer/production lab with space for storage
2. Four cubicles for students to produce material for The Channels
3. One 40-station classroom (shared with the MAT department)
4. Two offices

## **EAST CAMPUS CLASSROOM AND SUPPORT SERVICES BUILDING**

The following instructional and support services programs would be located in the proposed East Campus classroom and Support Services building: (1) the Study Abroad program; (2) the International Student Support Program; (3) the ESL department; (4) Student Affairs programs that can not be accommodated in the existing Student Services Center; and (5) office space and reception area for special projects (e.g., the Health Occupations resource Center, the South Coast Regional Multimedia Education Center and other externally funded projects). A goal of the District is to remove all temporary buildings from the campus, including the temporary building (International Education Center) located next to the Campus Center. The offices, meeting rooms and workspace areas for ESL and the Study Abroad programs will need to be relocated to another facility. The following is a list of facilities that would be located in the proposed new structure.

### A. Study Abroad Program (Approximately 500 square feet)

1. One office for Director of the Study Abroad Program.

### B. International Student Support Program

1. Five offices for ISSP staff
2. One large workroom area for support staff
3. Reception counter and work area
4. One large student center room to be used for classes, special events and as a meeting area for students enrolled in ESL and foreign language courses as well as for ISSP students.
5. Storage room for ISSP-related documents, supplies and brochures.

### C. ESL Department

1. Faculty meeting room and resource center
2. Five, 35-station classrooms equipped with multimedia projection systems (replaces ESL priority classrooms on the second floor of the Humanities Building and Campus Center)
3. Ten faculty offices for ESL faculty (two offices in addition to those that would be relocated from the existing International Education Center)
4. One office for the ESL department aide
5. Large space with carrels for ESL hourly instructors and an area for students to take tests
6. Area for student tutoring

### D. Foreign Languages Department

1. Two, 35 station classrooms equipped with multimedia projection systems to meet projected growth in Foreign Languages.

### E. General Needs

1. Two 15-station conference rooms to support meetings held by Study Abroad, ISSP, ESL and Foreign Languages Division and other East Campus programs.
2. Three 50-station classrooms to accommodate growth in East Campus programs.
3. One large 120 seat general purpose classroom (similar to BC-Forum).
4. Five offices for full-time faculty members in Administration of Justice, Early Childhood Education and Film Studies (includes two additional for potential growth).
5. Large space with carrels for part-time faculty in Administration of Justice, Early Childhood Education, and Film Studies.

### F. Space for Externally Funded Projects

1. Six offices
2. Reception area

## **MULTI DISCIPLINARY EDUCATION CENTER (WEST CAMPUS)**

A number of departments submitted requests for additional classroom and faculty office space. The proposed Multidisciplinary Education Center would house: (1) classrooms, faculty offices and conference room for all departments in the Social Sciences Division except the Communication department; (2) classrooms to accommodate growth in enrollments in the Business Division, Mathematics, Fine Arts and other West Campus Departments; and (3) office space and other instructional support facilities to accommodate existing and projected needs. The following is a list of facilities that would be located in the proposed West Campus Multidisciplinary Education Center.

1. Twenty-two Social Science Division faculty offices (includes two for growth)
2. One 75 to 80-seat lecture classroom.
3. Twelve, 50-station classrooms equipped with multimedia projection systems for courses offered by departments in the Social Sciences Division, Education, Business as well as other areas.
4. Two, 15- seat conference rooms for general use.
5. Workroom and office space (carrels) for adjunct faculty.
6. Office space for department aid and space for storage.

## **SECONDARY EFFECTS AND REMODELS**

### **PROPOSED REMODEL OF CAMPUS CENTER**

1. Two priority classrooms for the HRC Department. If the space in the Campus Center used by the Journalism and ESL departments is vacated, it can be converted into two, 40- station priority classrooms for the HRC department.
2. Faculty office vacated by the Journalism department would be used by a full-time faculty member in the HRC Department.

### **PROPOSED REMODEL/EXPANSION OF THE PHYSICAL EDUCATION BUILDING**

1. One, 80-station classroom and three, 40-station classrooms for Physical Education Division Classes and for general college use.
2. Elevator to provide accessibility for physically challenged students.
3. Remove unused bleachers to provide additional space for the weight room.
4. Addition of an auxiliary gymnasium (plans for this expansion have been developed and submitted to the Chancellor's Office but are not likely to be funded)
5. Swimming pool to be used by the Marine Diving Technology department and the Physical Education/Recreation/Athletics Division.

## **PROPOSED REALLOCATION OF SPACE IN THE DM BUILDING**

1. If the electronic music and multimedia sound classes are relocated to the proposed Instructional Technologies Building, DM 108 would be available to meet the needs of the Music department and possibly the lecture classes offered by the Theatre Arts department.
2. If the Essential Skills Department located in the DM Building are offered in the IDC Building, the classrooms would be available to meet the needs of the Theatre Arts Department.

## **PROPOSED REALLOCATION OF SPACE IN THE HUMANITIES BUILDING**

1. Expand the Computer Science Computer Lab from 30 to 60 stations by occupying H-241 which is adjacent to the existing lab.
2. Assign two second floor classrooms vacated by the Foreign Language and ESL departments to Computer Science and possibly Art.
3. Art department: A description of the following requests is provided in the document containing the rationale for each of the facilities needs requested.
  - a. Multi-use art studio room for design, drawing and painting classes (1,240 sq. ft.)
  - b. Ceramics area expansion (2,400 sq. ft.)
  - c. Slide Library expansion (600 to 750 sq. ft.)
  - d. Lecture area for sculpture, ceramics and printmaking classes (546 sq. ft.)
  - e. Expansion of Printmaking Room (150 to 200 additional square feet)
  - f. Support and storage areas in H203

## **PROPOSED REMODEL OF SPACE IN THE GARVIN THEATRE**

Theatre Arts Department: a description of the following requests is provided in the document containing the rationale for each facilities need requested.

1. Dedicated space for acting classes.
2. Storage space.
3. Air conditioning and ventilation of the Garvin theatre Box Office.
4. Rehabilitate the Studio Theatre.

## **PROPOSED ADDITION TO THE DM BUILDING REQUESTED BY THE THEATRE ARTS DEPARTMENT**

1. Additional dressing room and makeup room space.
2. Costume Studio craft area and laundry.
3. Scenic Studio welding area.
4. Large rehearsal/studio space.
5. Dedicated classroom.

## **PROPOSED RE-ALLOCATION OF SPACE IN IDC**

1. Five of the classrooms in the IDC that were used by departments in the Social Sciences Division would be converted into 36 station computer labs to accommodate the lab Component of reading and writing courses offered by the English and Essential Skills departments.
2. Six of the faculty offices in the IDC Building vacated by the faculty in the Social Sciences Division would be used to meet the office space needs of the English Division and two offices would be used by faculty in the Mathematics Department.
3. One of the 50 station classrooms in the IDC Building formerly used by the Social Sciences Division would be available for use for English literature courses as well as courses in other disciplines.
4. The office space in the IDC that was used by part-time faculty teaching social sciences Courses would be available to meet the office space needs of the adjunct faculty in the English and Math Divisions.

## **PROPOSED EAST CAMPUS COMPUTER CENTER TO BE LOCATED IN THE DIGITAL ARTS CENTER IF THE MAT AND GRAPHICS DEPARTMENTS ARE RELOCATED TO THE NEW INSTRUCTIONAL TECHNOLOGIES CENTER**

The Digital Arts Center is located in the section of the Administration Building that is being remodeled to house the MAT and Graphic Communication programs. This new remodeled facility will not be large enough to meet the anticipated student demand for instruction in multimedia and digital arts. If the MAT and Graphic Communications programs are relocated to the proposed Instructional Technologies Center, the computer classrooms, computer commons, reception desk and offices in the Digital Arts Center would be ideally suited to meet the computer related instructional needs of the Computer Information Systems, the Computer Networking Engineering Electronics, Automotive Services and Environmental Horticultural departments. In addition to meeting the facilities needs of these departments, relocating the CIS courses from the Business/Communication Building to the Administration Building will free computer lab space in the BC Building that is needed by the Accounting Education, Business Administration, and Computer Applications and Office Management departments.



1. The two, 37-station computer classrooms would remain unchanged
2. A section of the facility would need to be converted into a computer lab for the CNEE department.
3. The computer commons, office, reception area and storage areas would remain unchanged.

### **PROPOSED REALLOCATION OF SPACE IN LRC**

The two computer labs in the LRC currently used by the English Division and the Multimedia, Arts & Technology Department would be available to accommodate the Psychology Departments' lab-based course in research methods and statistics as well as courses in other disciplines.