

SANTA BARBARA CITY COLLEGE

COLLEGE PLANNING COMMITTEE

February 7, 1984

M I N U T E S

Present: P. MacDougall/P. Huglin, Chairpersons; M. Bobgan, A. Bailon, N. Cretser, L. Fairly, P. Freeman, G. Gaston, C. Hanson, E. Jardine, J. Kay, M. Mallen, D. Oroz; Burt Miller, Resource

Guests: B. Cordero, J. Craven, M. Elkins, Toshi Fujita

VISITOR

Mr. Huglin introduced Toshi Fujita, a community college teacher and administrator from Japan who is visiting SBCC to learn about technical education. He has a special interest in home economics, early childhood development, and secretarial programs.

RE-ASSIGNMENT

Mr. Huglin reported that Dave Williams, completing his 28th year of teaching at SBCC, has experienced a number of health problems during the past several years. For this reason it has been decided that his faculty responsibility will be reduced to 1/2-time, and the balance of his load will be released time assigned to the Instruction Office as a resource. He will collect and analyze statistics and data related to such areas as classroom utilization, enrollment projections, faculty and staff productivity, attrition and retention studies, budget projections, readiness, etc. The assignment is intended to extend for a period of 2-1/2 years at which time Mr. Williams has indicated that he will retire.

IMPLICATIONS OF BUDGET RESTORATION FOR 1983-84

Dr. MacDougall reviewed the action recently taken in Sacramento and discussed the implications for SBCC. Two bills were passed by the Legislature: one restored the base funding at the 1982-83 level to community colleges for 1983-84 (\$96.5 million). The other bill established fees for community colleges at \$50 per semester for six or more units and \$5 per unit for five units or less. There will be no fees for non-credit classes. Folded into the fee are permissive fees, such as material, health, field trips within the state required as part of the curriculum and other miscellaneous fees. \$15 million will be allotted for financial aid, and fees may be waived for any individual on AFDC or social security benefits.

The immediate implications for SBCC are: 1) the six faculty replacement positions and one temporary contract position hired for Fall 1983 on a temporary hourly basis will receive full-time contracts; 2) the freeze for classified positions will be lifted; and 3) Faculty will receive a one-time-only cost-of-living raise of 2 percent, as per agreement. There will also be consideration of replacing areas of the budget that have been held in abeyance.

The fiscal situation for next year is still uncertain. There will be a continuation of funding based on the 1982-83 level. There will also be a 6 percent cost-of-living adjustment funded by the new fee and an anticipated rise in local property taxes. An important consideration in funding is ADA. Even though there is a hold harmless provision, distribution of funding will depend upon how the College meets its ADA cap in comparison to other colleges.

Dr. MacDougall asked Burt Miller to project as many variables as possible in anticipating ADA levels over the next five years. The College needs to have an accurate projection of ADA for instructional and financial planning.

REVIEW/UPDATE/FIVE-YEAR PLANS

Business Services

Dr. Hanson reviewed the Business Services' "Self-Evaluation of Service" report and Five-Year Plan highlighting items of special interest for CPC.

Continuing Education

Dr. Bobgan distributed a summary of the Five-Year Plan for Continuing Education which was discussed at the last meeting.

Mr. Huglin stated that the review of the Business Services and Continuing Education Divisions is complete.

President's Office--Personnel

Mr. Oroz distributed copies of the Self-Evaluation, which is a statistical review and summary of accomplishments in the department, and Five-Year Plan for the Personnel Office. He requested that the documents be kept confidential because of the sensitive nature of the information.

Student Services

The Self-Evaluation and Five-Year Plan were distributed to CPC. Mrs. Fairly will review them at the next meeting.

NEXT MEETING: Tuesday, February 21, 1984, 3:00 pm, A-218C.

ba

cc: Asst Deans
Division/Department Chairs
Rep. Council

Announce CAC

SANTA BARBARA CITY COLLEGE

February 6, 1984

TO: Dr. Peter MacDougall
Cabinet

FROM: Lynda Fairly *LF*

RE: Filling of the Position, Coordinator of Student Operations

Last June, the Board of Trustees approved the filling of the position, Coordinator of Student Operations, on a temporary basis. Now that our budget has been set, the continuity of the program has been sustained, and the new Student Data System is in place, it seems appropriate to fill the position. The following time line could be followed:

February 21 - March 23	Advertise the position
March 26-30	Paper screening
April 2-6	Set up interviews
April 9-13	Interview candidates
April 16-20	Interview finalists
April 26	Board of Trustees' meeting

LF/mjm